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4 April 1957
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MEMORANDUM FOR: Director of Training
FROM : Chief, Plans and Policy St
SUBJECT : Weekly Activity Report #14

I. COMPLETED PROJECTS

1. On-the-Job Training Programs

DC/PPS met with the Training Officer of the Office of Logistics to discuss the on-the-job training programs of the Printing Services Division. As a result of this meeting and a further analysis of the character and scope of these on-the-job training programs, approval was granted for credit under the provisions of Regulation

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2. OTR Report to DD/S

The OTR monthly report of activities was prepared for the DD/S and DDCI.

3. SR Country Program

Comments were prepared for SPA-DD/S on the FY 58 SR Country Program.

4. TSS Operational Program

The TSS Operational Program for FY 58 was reviewed and returned without comment.

5. Roster of Language and Area Specialists

In collaboration with the Office of Personnel, C/PPS completed the drafting of a reply by the DCI to the Director of the National Science Foundation on the usefulness to the Agency of a proposed roster of language and area specialists.

6. National Intelligence Organization of the Federal Government

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C/PPS reviewed a 52-page, unclassified document describing the national intelligence organization of the Federal Government which discusses the organization, sources and methods used in the Federal Government for collecting and producing intelligence at all levels. This was reported to C/PPS by the DD/I.

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ment agencies, and quoted widely from Mr. Dulles' public statements. Mr. Amory requested that I prepare a brief identification of each of these points with page reference for transmittal to the authors, recommending deletions.

7. Language Development Program

C/PPS completed an article for the OTR Bulletin on the Language Development Program.

II. NEW PROJECTS

None

III. PROJECTS IN PROCESS

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1. PP/PM Seminar

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The fifth session of PP/PM Seminar is to be held on 4 April.

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2. Special Course

A trial run of the special course on "Defense to Communist Interrogation Practices" is to be held on 2 May for the original DCI committee.

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3. Language Development Committee

a. On 3 April, C/PPS called a meeting of the following:

IAS; [] Budget and Fiscal Officer, OTR; and [] Management Staff. The purpose of the meeting was to reach an agreement on the contents of a form which would record the proficiency tests results of each individual and provide space for certification that the individual was eligible for an award in a specified amount of money, that funds were available for this purpose and that the disbursement of such funds are authorized by the Comptroller. It was agreed that this could be accomplished on a simple form, approximating the size of an IBM card. [] agreed to furnish [] the data needed in order to design the form. When this has been accomplished, C/PPS will coordinate the results with C/IAS, Registrar and Chief, Support Staff.

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b. The Chairman received all replies on proposed Notice subject: Language Training in Foreign Countries, except those from DD/P, D/Pers and DD/S. At DD/P's request, an additional week was granted to accomplish coordination among the staffs and divisions within DD/P. The Chairman hoped that this matter could be resolved without a meeting of the Committee. This will not now be possible since the DD/P, the D/Pers and 25X1 the DD/S members desire further discussion of the draft.

c. We have received the transcription from of the proceedings of the DTR's meeting with DD/I and DD/S representatives on the Language Development Program. Copies of this transcription are being reproduced for transmittal to each member of the Committee.

4. IEM Coding

C/PPS scheduled a meeting for 0930 on 4 April of representatives of the Office of Training and the Office of Personnel for the purpose of reaching agreement as to the method of coding the training records and training evaluations of Agency personnel so that they are compatible with the coding of other qualification data needed jointly by OTR and GP in compiling biographic profiles and making reports on the Agency's training effort to various appropriate officials.

IV. MEETINGS ATTENDED

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1. Support Planners Meeting

Monday, 1 April support planners were briefed by the Chief, Administrative Staff, Western Europe Division.

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